

LATROBE COMMUNITY MINISTRIES

440 Main St. Latrobe, PA. 15650

724-537-8141

Job Title: Worship Leader/Youth Director

GENERAL DESCRIPTION OF THE FULL TIME POSITION

- Immediate Supervisor: Lead Pastor
- Salary: \$45,000/year
- Vacation: Two weeks of paid time off is to be scheduled at the discretion of the Lead Pastor. (Care will be taken to be present during holidays and high attendance seasons.)
- Performance Reviews: At 3 months and then annually by Lead Pastor and SPRC
- Summary: The Worship Leader/Youth Director will lead and coordinate the contemporary worship environments of both the Latrobe and New Derry campuses, lead the Youth Ministry (Youth Revolution), and oversee the Children's Ministry (Kid City).
- This position holds a seat at our monthly church council meeting.

BASIC QUALIFICATIONS FOR THE POSITION

- A. A personal growing relationship with Jesus
- B. A level of faith maturity necessary for team leadership
- C. Worship leading will not be a performance but an overflow of the candidates own worship.
- D. Will have a love for Jesus and a love for people
- E. Committed to the mission, vision, and values of Latrobe Community Ministries
- F. Will possess the gift of leadership
- G. Will be a team player, working smoothly with staff, worship team, & youth and kid's leaders.
- H. Will be a team builder – able to create and manage worship team & youth and kid's leaders.
- I. High energy, self-starter, with good organizational and planning skills
- J. Clear communicator, especially with youth.
- K. Will be proficient with (or will learn quickly to use) Pro Presenter
- L. Will prepare worship services in Pro Presenter weekly
- M. Will have musical/arts proficiency – including;
 - i. Proficiency in guitar and/or keyboard
 - ii. Ability to chart/arrange music for the team
 - iii. Broad knowledge base of Contemporary Christian music and artists

AREAS OF RESPONSIBILITY

YOUTH:

1. Plan and coordinate weekly youth meetings with a variety of teaching methods.
2. Seasonal Schedule – Create and schedule an active list of events for the youth during all seasons of the year.
3. Parent Connection – Communication must be clear, frequent, and in advance. Messaging for all activities and events should take place in a variety of ways – phone, text, email, fb, website, face to face, etc...
4. Build Relationships – Make every effort to be involved in the students' lives and attend their activities. They won't listen to you unless they know they can trust you.
5. Youth Advertising/Awareness - Creation of a youth flyer inviting and sharing upcoming events for website, bulletin inserts, newsletter, etc.
6. Youth Participation in Church Family Fellowship – Ensuring youth are a strong presence in fellowship activities and outreach events such as Back to School Bash, Easter Egg Hunt, Church Picnic, etc.
7. Monthly Activity- At least one monthly activity/ministry outside of scheduled youth meetings (Concerts, sledding, bowling, etc.)

8. Fundraising – Plan and implement fundraising for youth activities and keep accurate records of youth accounts.

9. Retreat/Programming – Confirmation, Camp Allegheny, Encounter, etc.

10. Use proven child and youth behavior management skills and strategies.

CHILDREN:

1. Oversee Children’s ministry

2. Meet regularly with Kid City (Children’s Ministry) Servants

3. Oversee Kid City (Children’s Ministry) curriculum for Sunday School and Wednesday evenings.

WORSHIP:

1. Select and plan music for contemporary worship services at both campuses

2. Will schedule and lead rehearsals for the worship team

3. Will recruit, train, and care for members of the worship team

4. Will work with Lead Pastor to develop, craft and lead impactful worship experiences.

5. Lead and coordinate audio and video tech teams

6. Will shepherd the spiritual growth and accountability of team members/leaders

7. Multiply leaders and artists

8. Will be responsible for arranging capable substitute(s) when not present

9. Perform any other relevant duties assigned by the Lead Pastor

PROFESSIONAL DEVELOPMENT

1. Make every effort to attend professional development and continuing education conferences and events.

If interested send resume and letter of interest to: Pastor Tom Shrum- Latrobe Community Ministries
tom.shrum@latrobecm.com